**Stanton Tourism & Convention Commission**

Stanton City Hall

May 15, 2018

6:30pm

**In Attendance**

Kim Tharpe Joey Casey

Ethan Moore Annie Kinser

Scott Graham Brian Morton

**Call to Order**

Kim Tharpe welcomes the committee and calls the meeting to order.

**Approval of Minutes**

Chairman Kim Tharpe asks the commission if they have had time to review minutes submitted by Annie Kinser regarding the April 17th Special Meeting. Ethan Moore makes a motion to approve April 17th minutes. Kim Tharpe seconds approval. All in favor; minutes approved.

**Shut Up, Larry’s**

Vera and Larry Patterson present to the commission, seeking permission to set up their local food truck “Shut Up, Larry!” at the Slade Visitors Center. Ethan Moore informs the Patterson’s that the property is actually directed by the Powell County Tourism Commission. Moore provides contact information for Powell County Tourism Director, Serena Bowen and Chairman, Tim Hibbard. The STCC provides recommendations and insight on other possible setup locations.

Shut Up, Larry’s has committed for the first Thursday of each month for Music InThe Park.

**Parks & Recreation Updates: Ethan Moore**

Ethan Moore updates the commission on his meeting with Parks and Recreation. At the May meeting, Moore states that Parks and Recreation did express some concern about the food truck presence during Music In The Park. Parks and Recreation council members feel it will directly compete with the newly opened city concession stand. The stand employs high school students’ part time. Scott Graham interjects that as the food truck will only be operating one day a week, therefore it should not dramatically impact the sales of the city concession stand. The STCC are of the same opinion that if this was considered to be a topic of concern, that they should have been approached with a representative from the Parks and Recreation council to come to a resolution. Topic tabled until further action is necessary.

**Ammended By-Laws**

Scott Graham, City Attorney, presents a copy of the STCC amended bylaws with updated meeting times. Annie Kinser makes a motion to adopt the new set of bylaws. LeAndre Knox seconds motion. All in favor; new bylaws accepted.

**Missing Minutes**

In attempts to keep all records up to date, LeAndre Knox suggests that the STCC compile notes from the January meeting. Ethan Moore assembles notes from Knox, Casey, Morton and Tharpe. Annie Kinser was not in attendance at the January meeting. Moore makes a public reading for review and suggestions. Changes are made after reading.

Annie Kinser makes a motion to approve. Joey seconds the motion. All in favor, January 2018 minutes are approved.

**Quotes for Rack Cards**

Ethan Moore presents a quote compiled by Dedra Brandenburg for the design and printing of rack cards to be distributed locally to promote Music in the Park. Annie Kinser questions if the funding in question for printing would be in addition to the budget previously approved and allocated for the 2018 program. Moore suggests that it would be an additional cost.

After reviewing quote, Annie Kinser suggests that instead of creating a rack card solely for the purpose of promoting Music In The Park, a card could be designed for the city of Stanton to encourage tourists to visit the city while visiting the RRG. The rack card could include Music In The Park, but list other points of interest, activities , events and businesses within city limits. The commission is in agreement. Ethan Moore will contact Dedra Brandenburg with changes and recommendations from the commission based upon discussion. Key points of rack cards will be Eat, Shop, Stay & Play to keep in sync with the website. The newly appointed STCC director would be responsible for distribution as a way to introduce herself into the community.

Ethan Moore makes a motion to approve the design and printing of 5000 cards at $525.00 plus $105.00 shipping fee. Cost includes Brandenburg’s design and time. Brian Morton seconds the motion. All in favor, motion approved.

**Reccomendation of STCC Part Time Director**

Scott Graham informs the commission that the position can turn into a full time position if needed in the future. He also states that after the recommendation is made, a special meeting can be held by Dale Allen and the City Council in order to expedite hiring date and make an appointment byefore the end of the month. Ethan Moore asks Scott Graham what the dismissal requirements are for city positions. Graham also encourages the STCC to adjust their annual budget to reflect the new payroll addition. 2018 budget needs to be addressed at next meeting to be prepared for July.

Brian Morton makes a motion to recommend Vickie Charles as STCC Part Time Director. Kim Tharpe seconds the motion. Motion is brought to a vote.

Brian Morton YES LeAndre Knox- YES Kim Tharpe - YES

Joey Casey ABSTAIN Annie Kinser – ABSTAIN Ethan Moore- YES

Vickie Charles will be recommended to the Mayor as the new Part Time Stanton Tourism and Convention and Commission.

**Adjournment**

Annie Kinser made a motion to adjourn, seconded by LeAndre Knox. All in favor; meeting adjourned.

**Stanton Tourism & Convention Commission**

BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Secretary

**Approval of Minutes**

I certify that the foregoing minutes were duly approved by the Stanton Tourism & Convention Commission at a meeting held on the date stated below:

BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

     Chairman, Kim Tharpe

Date Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_